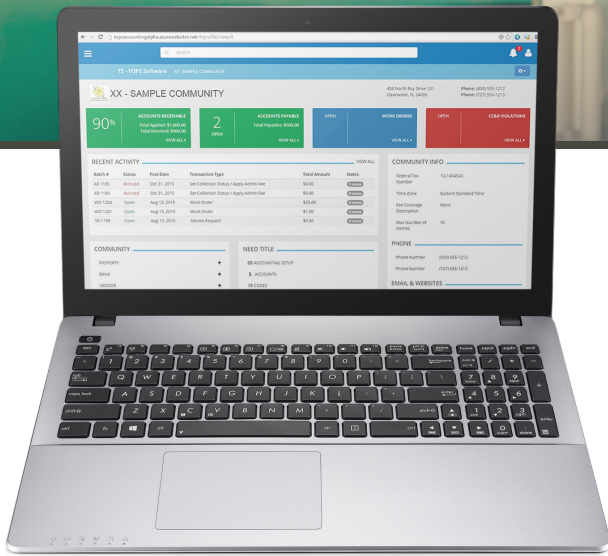


# TOPS [ONE]

## All-In-One Community Association Management



### WHAT IS TOPS [ONE]?

TOPS [ONE] is your all-in-one web-based platform for Condominium and Homeowner's Association Management. Whether you manage a single community or an enterprise portfolio, no other platform gives you the accessibility, power and automation that TOPS [ONE] provides. Simply put, TOPS [ONE] redefines how you do community association management.

### ALL-IN-ONE MANAGEMENT

TOPS [ONE] combines the three core functions of community association management: Accounting, Management and Customer Relationship Management (CRM). Supported by a comprehensive automation engine, TOPS [ONE] provides one simple platform for all your needs.

### REQUEST A DEMO

Request a personalized demo of TOPS [ONE]!

Call (800) 760-9966

or complete a demo request form

[www.topssoft.com/one](http://www.topssoft.com/one)

### ACCOUNTING FEATURES

- Fund Based Accounting (Cash, Accrual or Modified Accrual)
- Automated Collections Management
- Customized Chart of Accounts
- Integrates with most industry banks

### MANAGEMENT FEATURES

- Work Order management with job costing
- Violations management with custom workflows
- Pass fines and fees to homeowners

### CRM FEATURES

- Key performance indicators for every program area.
- Complete owner management from one easy screen.
- Unlimited custom fields to track important information.

[www.topssoft.com](http://www.topssoft.com)  
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(800) 760-9966



TOPS Software  
2495 Enterprise Rd., #201  
Clearwater, FL 33763

# TOPS [ONE]

## INDUSTRY SPECIFIC

TOPS [ONE] is made for community association management. Everything is organized, named and designed with your organization's workflow in mind. TOPS has provided CAM industry software for over 30 years, and TOPS [ONE] represents the culmination of that knowledge.

## BAKED IN AUTOMATION

TOPS [ONE] is designed to help management companies stay competitive through customer relationship management, efficiency, automation, integration, mobile readiness and more.

Every aspect of TOPS [ONE] is built with automation at the forefront. From portfolio level search to global management of homeowners, to built-in scheduling tools for every accounting function, the automation functionality of TOPS [ONE] is a foundational element of each and every feature.

## ROBUST ACCOUNTING

Your boards rely on you to stay on top of association financials. With the powerful accounting functions built-in to TOPS [ONE], your team is empowered to generate invoices, produce accurate reports, pass charges back to homeowners, get detailed histories, quickly process receivables and automate accounting procedures.

## BETTER REPORTING

Every report in TOPS [ONE] allows you to drill down into the reporting data to explore more details on the reported data. With a high degree of interactivity, TOPS [ONE] strives to have no dead ends, meaning that you can explore the lifecycle of transactions and related data.

## SECURE ONLINE ACCESS

If your data is distributed among multiple products and platforms, you're not working at your organization's full potential, and important management information may be slipping through the cracks. With TOPS [ONE], bring all of your distributed information onto one platform that can support every area of your organization.

## FEATURES

- Mobile first design looks great on any device
- Global search function finds data in any community and feature navigation
- Organization level security allows customizable access.
- Assign tasks to any user and annotate transactions
- Cash, Accrual or Modified Accrual
- Fully customizable chart of accounts with custom funds and cost centers
- Built in automation for every accounting function
- Interactive drill down on every report
- Export all reports to Excel, PDF, HTML
- Custom Form Letters with Microsoft Word plug-in
- Context sensitive actions and key performance indicators on every feature
- Unlimited custom fields
- Manage Work Orders, Service Requests, Violations and Architectural Requests

### REQUEST A DEMO

*Request a guided tour of TOPS [ONE],  
and see it for yourself!*

Call (800) 760-9966

or complete a demo request at  
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